

**GENERAL NOTICE BY SCHOOL GOVERNOR, ACADEMY TRUST MEMBER,
DIRECTOR OR GOVERNOR OR HEAD TEACHER OF BUSINESS AND
PECUNIARY INTEREST(S)**

St Wilfrid's RC College SCHOOL / **ACADEMY**

I ...Glynnis Beddoes..... (full name) as a Trust Member / Director / **Governor** / Associate Member (please delete as appropriate) of the above School / Academy give this general notice for the purpose of disclosing any business and pecuniary interests I have in accordance with Governance Regulations, the Local Authority Scheme for Financing Schools or the Academies Financial Handbook. See over for further information

Details of Pecuniary Interest(s)	Details of Personal Interest(s)

If you are a Trust Member, Director or Governor of another school or academy please provide details below.

Name of School / Academy: _____
Position Held: _____
Date of appointment / election: _____

To the best of my knowledge the information supplied above is correct and complete. I understand that it is my responsibility to declare any conflict of interest/loyalty, business or personal that relates directly or indirectly, to myself or any relation in any contract, proposed contract or other matter when present at a meeting at the school where such contract or matter comes under consideration. I understand that I must withdraw from any meeting during the discussion of such contract or matter and must not vote in respect of it.

I agree to review and update this declaration annually and give consent for the information provided to be used in accordance with the trust/school's conflicts of interest policy.

(Signed)Glynnis Beddoes.....(date).....14/07/2017.....

Guidance notes

Governors and trustees have a legal duty to act only in the best interests of their schools. Where a situation arises in which they cannot do this due to a personal interest they have, steps should be taken to identify, prevent and record the conflict. This ensures governors or trustees are acting in the best interests of the school.

In the declaration above, you must provide details relating to:

- Your ownership or partnership of a company or organisation which may be used by the trust/school to provide goods or services;
- Goods or services you offer which may be used by the trust/school;
- Any close relation you have to someone who satisfies either of the above;
- Any close relationship you have to someone who is employed by the trust/school or within the governance structure;
- Company directorships and / or charity trusteeships;
- Details of any other establishments of which you are a governor, trustee or member
- Any relevant material interests arising from close family relationships between academy trust members, trustees or local governors
- Any relevant material interests between individuals and employees.

Declaring your conflicts of interest is a legal requirement within the School Governance (Roles, Procedures and Allowances) (England) Regulations 2013 and for academies, in the Articles of Association and Academies Financial Handbook. However, making an annual declaration does not remove your requirement to make an oral disclosure of the interest and temporarily leave the meeting, where the interest is relevant to something being discussed.

Pecuniary interests

Generally, governors should not participate in any discussions in which they may directly or indirectly benefit from a pecuniary interest, except where the relevant authority has authorised this i.e. legislation for maintained schools or articles of association for academies. A direct benefit refers to any personal financial benefit and an indirect benefit refers to any financial benefit you may have by virtue of a relationship to someone who stands to gain from a decision of the governing board. Both direct and indirect interests must be declared.

Non-pecuniary interests (Conflicts of loyalty)

There may be a non-pecuniary interest whereby the governor does not stand to gain any benefit but a declaration should still be made. For example, this might be where a governor has a family member working in the school. While the governor might not benefit personally, their judgment could be impaired if something was brought up that would affect the family member.

The School and Early Years Finance (England) Regulations 2013 provide for local authority financing schemes to keep a register of pecuniary interests for the trustees, governors and staff of schools.