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Acting Head of School: Mrs D Ritchie
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www.st-wilfrids.org

Tuesday 23 March 2021

Dear Parents and Carers,

I am writing to you to invite you to our Year 9 Parents' Evening on Tuesday 30 March, and also to inform you about the start of the GCSE options process for Year 9 students.

Year 9 Parents' Evening: Tuesday 30 March (2.40pm - 6.00pm)

I would like to formally invite you to attend our "virtual" Year 9 Parents' Evening on Tuesday 30 March from 2:40pm to 6:00pm. Due to the current situation with COVID-19, we are unable to run our traditional Parents' Evening in school. As a result, we are going to be using an online booking system for your Parents' Evening; this will give you the opportunity to speak with your child's subject teachers about their progress so far this year. These meetings will be held via the Microsoft Teams platform. We ask that appointments are booked with subject teachers only; there is no need to book an appointment with your child's PSHE teacher.

Please ask your child for the name of their subject teachers. Many subjects are taught by two teachers – it is not essential to see both teachers for each subject. A small number of teachers are unavailable on Tuesday. If one of your child's teachers is unavailable, there are two options: you could make an appointment with the other teacher for that particular subject who will be able to comment on your child's progress across the whole subject, alternatively you could email admin@st-wilfrids.org to request some feedback from the teacher.

How to book an appointment

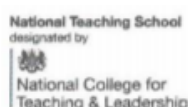
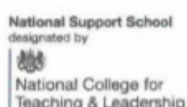
Click the following link: <https://outlook.office365.com/owa/calendar/StWilfridsRCCollege1@st-wilfrids.org/bookings/s/Mdd0UsVeY0WI04V6HUPZmw2>

1. Follow the link to the booking page.
2. Select the member of staff you would like to make an appointment with.
3. Select the time that you would like to meet.
4. Enter your name, email address and the name of your child.
5. Click to book. You will then receive an email containing the details of your appointment and a link to allow you to join the meeting with the teacher on Parents' Evening.

Appointments will last a maximum of five minutes to allow teachers to speak to as many parents and carers as possible. Where possible staff will use the camera function, but some appointments may be audio only. Please note that all appointments will be recorded. If you do not have access to the internet, please contact school and we will arrange alternative provision.

GCSE Options Process

The process by which students in Year 9 select the options subjects that they will follow for GCSE is beginning in school. This week, your child will begin to be introduced to the variety of subjects on offer at St. Wilfrid's through means of introductory presentations and videos during the school day. Before the Easter holiday, they will then gain full information about their options routes and subject choices. We will ensure that parents and carers are fully informed about the options process and the choices available to students; we are in the process of updating the school website and will contact you again to share full details.



Parents' Evening is an ideal time to discuss with staff about students studying particular subjects at GCSE. Queries about the options process should be addressed to Mr J. Hulse (Associate Assistant Headteacher) and sent directly to options@st-wilfrids.org.

Kind regards,

D Ritchie

Mrs Ritchie
Acting Head of School