Centre Assessed Grades for Year 11 and Year 13 Procedure Summary

Final assessment period Headteacher peer review of data Marking and standardisation of final Subject teams moderate grade recommendations in and final adjustments agreed summative assessments conjunction with Leadership Data Team Completed by 14th May Completed by 28th May Completed by 11th June Completed by 21st May Final summative assessments to take place for years 11 and 13 Review of student portfolios by class Quality assurance to review evidence portfolios, ensuring Explanation of process to teachers to generate grade evidence supports awarding of recommended grades. governors and trustees. recommendations and ranking of students Subject leads refer anomalies back to class teacher and Headteacher submits declaration within grades based on holistic assessment make adjustments as necessary, considering the entire evidence. evidence portfolio for each student. Completed by 15th June All evidence portfolios to be retained SLT ensure due diligence has been followed. Discuss and securely for internal quality assurance, make any final, agreed, changes. Centre assessed grades submitted to exam boards Subject leads provide support throughout. FFT benchmarking service and Sisra Analytics to be used by Leadership Data Team to compare to national Pupil declaration form to be signed for distributions and comparisons with past centre Completed by 18th June Exam board quality assurance **Results days** A level 10th August 2021 GCSE 12th August 2021

Appeals process commences

Week commencing 16th August 2021