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Acting Head of School: Mrs D Ritchie
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Wednesday 16 June 2021

Dear Parents and Carers,

Year 8 Parents' Evening: Tuesday 22 June (2.45pm - 6.00pm)

I would like to formally invite you to attend our "virtual" Year 8 Parents' Evening on Tuesday 22 June from 2:45pm to 6:00pm. Due to the current situation with COVID-19, we are unable to run our traditional Parents' Evening in school. As a result, we are going to be using an online booking system for your Parents' Evening; this will give you the opportunity to speak with your child's subject teachers about their progress so far this year. These meetings will be held via the Microsoft Teams platform. We ask that appointments are booked with subject teachers only; there is no need to book an appointment with your child's PSHE teacher.

Each class has designated teachers with whom you are able to book appointments. Your child will bring home a letter listing their designated teacher for each subject. In order to maximise availability of teachers, please only book appointments with the teachers on your child's list.

How to book an appointment

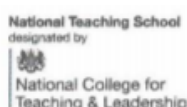
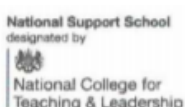
1. Follow the link to the booking page for each subject (links for each subject are listed overleaf)
2. Select the member of staff you would like to make an appointment with.
3. Select the time that you would like to meet.
4. Enter your name, email address and the name of your child.
5. Click to book.
6. You will receive an email containing the details of your appointment and a link to allow you to join the meeting with the teacher on Parents' Evening.

Appointments will last a maximum of five minutes to allow teachers to speak to as many parents and carers as possible. Where possible, staff will use the camera function but some appointments may be audio only. Please note that all appointments will be recorded.

Kind regards,

D Ritchie

Mrs Ritchie
Acting Head of School



Subject	Booking page link
Art	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegeArtDepartment@st-wilfrids.org/bookings/
DT	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegeDTDepartment@st-wilfrids.org/bookings/
English	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegeEnglishDepartment@st-wilfrids.org/bookings/
Geography	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegeGeographyDepartment@st-wilfrids.org/bookings/
History	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegeHistoryDepartment@st-wilfrids.org/bookings/
Maths	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegeMathsDepartment@st-wilfrids.org/bookings/
Languages	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegeMFLDepartment@st-wilfrids.org/bookings/
Music	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegeMusicDepartment@st-wilfrids.org/bookings/
PE	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegePEDepartment@st-wilfrids.org/bookings/
RE	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegeREDepartment@st-wilfrids.org/bookings/
Science	https://outlook.office365.com/owa/calendar/StWilfridsRCCollegeScienceDepartment@st-wilfrids.org/bookings/