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[www.st-wilfrids.org](http://www.st-wilfrids.org)

25<sup>th</sup> June 2021

Dear Parents/Carers,

During the period that your child is self-isolating, your child's teachers will be livestreaming their lessons.

Livestream lessons will take place via Google Meets and this will take place as per their usual timetable whenever possible. Teachers will inform students on their Google Classroom stream if they are not available to teach a lesson, for example due to absence. In this instance, work will be uploaded.

To remind students how to do access livestream lessons, a 'How to use Google Meets' tutorial for students will be available on their Google Classroom year group class streams.

As always, safeguarding is at the forefront of everything that we do. Please chat with your child to ensure they understand exactly how we expect them to conduct themselves during a live-streamed lesson:

- Cameras must be switched off
- Microphones can be unmuted when a teacher instructs a child to unmute.
- Communication with the teacher is through the typed chat function - language must be formal and respectful
- The school [behaviour policy](#) / [code of conduct](#) / [acceptable use of ICT policy](#) is to be followed - as normal, failure to do so will result in a sanction
- Students must only use their @st-wilfrids.org email to access the lesson and must not attempt to add anybody into the lesson - we can track which students attempt to do this
- Students must not attempt to share their screen
- At the end of the lesson, students will be instructed to leave before the teacher 'ends' the lesson - this will ensure nobody is left unsupervised in a virtual space
- Students can contact teachers via Google classroom and will be responded to; emails will not receive a response

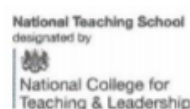
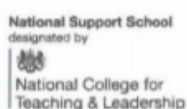
All lessons are recorded to ensure safety and teachers will run through the behaviour expectations and live-streaming protocols at the beginning of each lesson.

If you have any queries about the live-streaming of lessons, please contact your child's Head of House.

Yours sincerely,

*A Fairlamb*

**Miss A Fairlamb**  
**Assistant Headteacher**



**Northern Saints**  
Teaching School Alliance



**Bishop Chadwick**  
Catholic Education Trust

Excellentia per fidem, per scientiam, per adiuvatum