

### ST WILFRID’S RC COLLEGE

**PERSON SPECIFICATION**

**POST TITLE:** Teaching Assistant

**GRADE:** Band 4, SCP 6

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|  | **ESSENTIAL** | **DESIRABLE** | METHOD OF ASSESSMENT |
| **Educational Attainment** | * NVQ 4 in education/ childcare or equivalent (e.g. NNEB) or experience in relevant discipline | * Evidence of further training/Development * First Aid qualification | * Application form * Certificates * Interview |
| **Work Experience** | * Experience in a school environment relevant to the post * Experience of working as a teaching assistant * Experience of working with or caring for children of relevant age | * Experience of working with children with Special Needs | * Application form * Interview * References |
| **Knowledge/**  **Skills/**  **Aptitudes** | * Effective use of ICT to support learning * Use of other technology equipment – PC, video, photocopier etc * Understanding of relevant polices/codes of practice and awareness of relevant legislation * General understanding of national/foundation stage curriculum and other basic learning programmes/strategies * General knowledge of SEND procedures. * Basic understanding of child development and learning * Ability to self-evaluate learning needs and actively seek learning opportunities * Ability to relate well to children and adults * Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these * Good numeracy/literacy skills * Training in the relevant learning strategies e.g. literacy |  | * Interview * References |
| **Disposition** | * Ability to relate well to children and adults * Committed to the principals of equality and diversity * Flexible approach to work |  | * Interview * References |
| Circumstances | * Enhanced clearance from the Disclosure and Barring Service |  |  |