



ST WILFRID'S RC COLLEGE

PERSON SPECIFICATION

**POST TITLE:** Lunchtime Supervisor

**GRADE:** Real Living Wage

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>METHOD OF ASSESSMENT</b>
<b>Educational Attainment</b>		<ul style="list-style-type: none"> <li>● Classroom Assistant Certificate or working towards this, or equivalent</li> <li>● Current First Aid qualification</li> </ul>	<ul style="list-style-type: none"> <li>● Application form</li> <li>● Certificates</li> </ul>
<b>Work Experience</b>	<ul style="list-style-type: none"> <li>● Experience of working with children in a formal setting on a voluntary or paid basis</li> </ul>		<ul style="list-style-type: none"> <li>● Application form</li> <li>● Interview</li> <li>● References</li> </ul>
<b>Knowledge/ Skills/ Aptitudes</b>	<ul style="list-style-type: none"> <li>● Knowledge and understanding of managing the behaviour of groups of children</li> <li>● Displays commitment to the protection and safeguarding of children</li> <li>● Effective verbal and written communication skills</li> <li>● Knowledge and understanding of child protection and safeguarding issues</li> </ul>	<ul style="list-style-type: none"> <li>● Knowledge and understanding of child development and social interaction</li> <li>● Knowledge of constructive play opportunities</li> </ul>	<ul style="list-style-type: none"> <li>● Interview</li> <li>● References</li> </ul>

<b>Disposition</b>	<ul style="list-style-type: none"> <li>● Able to work well as part of a team</li> <li>● Able to use own initiative</li> <li>● Encourage high standards of pupil behaviour at all times</li>   <li>● Able to relate to children on their level</li> <li>● Flexible approach to work</li> <li>● Committed to the principles of equality and diversity</li> </ul>	<ul style="list-style-type: none"> <li>● Recognise behaviour giving cause for concern, and inform teaching staff</li>   <li>● Able to examine systems critically, and suggest ways of improving efficiency</li> </ul>	<ul style="list-style-type: none"> <li>● Interview</li> <li>● References</li> </ul>
<b>Circumstances</b>	<ul style="list-style-type: none"> <li>● Enhanced clearance from the Disclosure and Barring Service</li> </ul>		<ul style="list-style-type: none"> <li>● DBS check</li> </ul>