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Acting Head of School: Mrs D Ritchie  
Acting Executive Headteacher: Mrs F Craik

21 June 2023

Dear Parent / Carer

### Appointment Booking for Year 10 Parents' Evening - Wednesday 28th June, 2.40-6.15pm

I would like to invite you to attend our Parents' Evening on Wednesday 28<sup>th</sup> June between 2.40 to 6.15pm. This is a key event which provides you with an opportunity to discuss your child's progress this academic year with their class teachers.

We have further developed our intuitive and easy to use online appointment booking system which allows you to choose your own appointment times with teachers and receive an email confirmation. Each appointment will last five minutes with an allocated five-minute travel time between appointments.

**Appointments can be made from Wednesday 21 June at 5pm and will close at midday on Wednesday 28 June.**

Please visit <https://stwilfridsrc.schoolcloud.co.uk> to book your appointments. You will require the information set out below to log in to the portal.

St Wilfrid's RC College Parents Evening System

Parents' Evening System

Welcome to the St Wilfrids RC College parents' evening booking system.  
Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title First Name Surname

Email Confirm Email

Student's Details

First Name Surname Date of Birth

Log In

Please take a look at the short video about how to log in and add appointments  
<https://vimeo.com/473882995>

Yours sincerely

*D Ritchie*

Mrs Ritchie  
Head of School

Excellentia per fidem, per scientiam, per adiuvatum

