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Head of School: Mrs D Ritchie
Executive Headteacher: Mrs F Craik

Friday 15 December

Dear Parent / Carer,

We are approaching the final week of term. Our Advent wreath, Christmas trees and crib have added a little seasonal charm to school and we enjoyed a wonderful Christmas concert on Wednesday evening. Many thanks to our musicians, singers and readers - you were fabulous.

On **Wednesday 20 December**, students are invited to wear a Christmas item for school. They must wear their full school uniform but may wear a Christmas jumper over their shirt, a festive hat or hair accessory. They must still have all other items and ensure no prohibited items are worn - please check the uniform policy on our website if you are unsure. This year we would like to be able to support our local food banks and ask that a small donation is made via ParentPay. Alternatively, an item of dried or tinned food could be brought into school on the day. It is not compulsory to wear the Christmas item- only if students would like to.

Also on **Wednesday 20 December**, our catering team will be serving a Christmas roast dinner at lunchtime. We will be starting lunchtime slightly earlier to enable all students to have the opportunity of enjoying this beautiful meal.

Term finishes on Friday 22 December at 12.10pm. Students entitled to free school meals will be able to collect a packed lunch as they leave. (Eligible parents/carers will receive a message via the Group Call app on **Friday 15 December**. Please reply if you wish for your child to have the packed lunch.) We will be celebrating a Christmas Liturgy and assemblies to recognise the hard work and success of our students throughout the autumn term.

The spring term begins on **Monday 8 January 2023** and it will be a 'Week 2' on the timetable.

We look forward to the new year and hope that you all enjoy a safe, holy and merry Christmas.

Yours sincerely,

D Ritchie

Mrs Ritchie
Head of School