



2025-2026





# WELCOME TO ST WILFRID'S RC COLLEGE

Dear Families,

It is with great pleasure that I welcome you and your child to St Wilfrid's Catholic School. We are delighted that you have chosen to join our school community, and we look forward to working in partnership with you during this important stage of your child's life.

We understand that the move from primary to secondary school is a significant transition for both children and their families. That is why we place great importance on ensuring that this process is as smooth and reassuring as possible. Our dedicated Transition Programme begins well before the first day of term, including visits to primary schools, transition days, and parent information evenings, all designed to help you and your child feel confident and excited about joining St Wilfrid's.

We believe that strong relationships between home and school are essential to a successful education. We value open communication and look forward to working closely with you to support your child every step of the way, we are always here to answer any questions you may have.

Please accept my very best wishes as we begin this new and exciting chapter together.

Yours faithfully,  
**Mrs C. Lennox**  
**Head Teacher**





# UNIFORM EXPECTATIONS

At St Wilfrid's our school uniform is a key part of our identity and visibly demonstrates our commitment to being part of our school community. A high standard of personal appearance is expected, and all pupils are expected to wear their uniform correctly and with pride.

If a child arrives at school in non-uniform clothing, they may be sent home to get changed or be placed in isolation until a parent/carer brings the correct uniform. If a child comes to school in non-regulations, such as a hoodie or wearing jewellery, these may be confiscated. To ensure that our uniform is as affordable as possible, the large majority of items can be purchased from any uniform supplier including supermarkets and department stores. Blazer badges are provided by school to all new starters [issued on transition days] or are available to purchase via Parent Pay.

School ties can be purchased during Parents Evening on Wednesday 4th June 2025. Replacement school ties can be purchase via ParentPay.

Optional PE items can be purchased from Total Sports, Sunderland:  
<https://totalsport.co.uk/>

If you're experiencing any difficulty in providing school uniform for your child, please feel free to get in touch with us. We have a limited selection of preloved uniform items that may be of help. In addition, South Tyneside Council works in partnership with Churches Together South Shields, the Key Project, and the Salvation Army during the summer holidays to collect, recycle, and distribute school uniforms to families in need.





# UNIFORM EXPECTATIONS

## St. Wilfrid's RC College Uniform - Years 7-11

- Black blazer with St Wilfrid's badge added
- Grey pleated knee-length skirt OR grey school trousers
- White shirt buttoned to neck
- Grey traditional woollen V-neck jumper [optional item, no other jumper / sweatshirt is allowed]
- School tie, green with gold diagonal stripes
- Plain black tights or white/black socks
- Plain sensible black shoes [Boots or trainers are not permitted]
- A sensible outdoor coat [plain, dark colours, no logos], this must be a formal coat, not a sweatshirt or tracksuit, no leather or denim. Coats should not be worn inside the building.
- Earrings / jewellery are not allowed
- Make up / fake tan is not allowed
- Fashion accessories, coloured nails, nail or eyelash extensions are not allowed
- Extreme haircuts or unnatural colours are not allowed



# UNIFORM EXPECTATIONS

## PE Kit

The PE uniform is as follows:

- Plain White polo shirt [no logo]
- Black games shorts
- Black sports/football socks
- Black ¼ zip PE sweatshirt [optional]
- Black tracksuit bottoms or school PE pant/leggings with logo [optional]
- Trainers

Pupils will complete a range of sporting activities throughout their time at St Wilfrid's RC College. Within several of these activities it is recommended that pupils have safety equipment including shin pads for football and mouth guards for rugby. Football boots are also recommended for any activity taking part on our school field in wet conditions. We would encourage the use of these items within lessons.





# EQUIPMENT EXPECTATIONS

## Equipment List

It is essential that every pupil is provided with an appropriate bag for carrying exercise and textbooks to and from school. This ensures that books and equipment are kept in good condition.

All pupils must provide their own equipment which must include:

- Black pen
- Green pen
- Pencil
- Rubber
- Ruler
- Scientific calculator
- A reading book

Pupils will be issued with a homework diary that they must bring to school each day. Families are asked to sign this weekly. It is also recommended that pupils bring a filled bottle of water with them. Only water is allowed to be consumed in lessons. Energy drinks are not allowed in school and will be confiscated.





# TERM DATES

AUTUMN TERM	START OF FIRST TERM	TUESDAY 2ND SEPTEMBER 2025
	LAST DAY OF HALF TERM	THURSDAY 23RD OCTOBER 2025
	RETURN TO SCHOOL	MONDAY 3RD NOVEMBER 2025
	LAST DAY OF TERM	FRIDAY 19TH DECEMBER 2025
SPRING TERM	START OF SECOND TERM	MONDAY 5TH JANUARY 2026
	LAST DAY OF HALF TERM	FRIDAY 20TH FEBRUARY 2026
	RETURN TO SCHOOL	MONDAY 2ND MARCH 2026
	LAST DAY OF TERM	THURSDAY 2ND APRIL 2026
SUMMER TERM	START OF THIRD TERM	MONDAY 20TH APRIL 2026
	LAST DAY OF HALF TERM	FRIDAY 22ND MAY 2026
	RETURN TO SCHOOL	MONDAY 1ST JUNE 2026
	LAST DAY OF TERM	FRIDAY 17TH JULY 2026



# ATTENDANCE

Good school attendance habits are best started early. Children learn from those around them and you as parents/carers set the standards and expectations for your child. Showing your child, the importance of attending school every day not only helps your child to settle quickly when starting school but helps them to keep and maintain friendships and enjoy the school environment. At St. Wilfrid's RC College, our minimal acceptable attendance is 97%.

Be organised, have a plan, be consistent and involve your child.

You should:

- Create good routines for mornings at home so that your child can arrive punctually and they are properly equipped; this will also mean your mornings can start calmly too
- Make time to encourage and show interest. Chat to them about the things they have learnt, what friends they have made and even what they had for lunch! Remember children can be tired when coming out of school, so a short chat over a snack or later that evening may produce a better result than a long list of questions
- Read all school communications. A school planner can help with communication only when all parties use it as intended
- Attend school open evenings and functions
- Check your child understands the homework and that it has been completed. Support them in completing homework by creating a calm space for them to work in and set specific times during the week when homework should be done
- Share any education concerns your child or you may have with the appropriate member of school staff (Head of House or Assistant Head of House)
- Set realistic boundaries and sanctions
- Avoid absence from school wherever possible – try to make doctors and dental appointments out of school hours. Absence means your child will miss out on the academic studies and will also learn that education is not the main priority within the family. This can have a lifelong effect

If you have any queries or concerns please contact:

Miss Stephanie Charman  
Attendance Officer  
Mobile: 0786 720 7928  
Tel: 0191 4569121  
Email: [scharman@st-wilfrids.org](mailto:scharman@st-wilfrids.org)





# ATTENDANCE

Schools must take an attendance register twice a day, which is a legal document. Any absences will be recorded with a specific code depending on the type of absence. Absences fall into two main categories:

- Authorised – those which schools can give you permission for
- Unauthorised – those which they will not

Examples of absences which the school is unlikely to authorise can include:

- Sickness of a parent, or other family member
- Inadequate clothing for school
- Child being used as a carer
- Problems with transport
- Non-urgent medical treatment
- School refusal or truancy
- Days off for birthdays, shopping trips
- Family holiday

If your child needs a leave of absence you must ask for permission in advance. The headteacher can only approve the absence if he/she views them to be exceptional reasons.

As set down by the Department for Education, Penalty Notices can be issued for unauthorised absence.

Penalty Notices are issued when a pupil has had 10 or more half-day sessions (equivalent to five school days) of unauthorised absence, in the last 10 school week period.

Unauthorised absence is absence not approved by the school and will be coded on your child's attendance record.

Penalty notices are intended to provide an early intervention to deter patterns of unauthorised absence developing. Parents and pupils are supported both at school and at Local Authority level to overcome irregular attendance and any of the sanctions available are only for use when there is no parental co-operation or it is not sufficient to resolve the difficulties.


## OUR FULL ATTENDANCE POLICY IS AVAILABLE VIA OUR SCHOOL WEBSITE



# ST WILFRID'S WAY

ST WILFRID'S WAY

## RESPECTFUL



IN SCHOOL AND IN THE WIDER COMMUNITY WE LIVE GOSPEL VALUES. AS PUPILS OF ST WILFRID'S R.C. COLLEGE, WE ARE HONEST, WE SHOW EVERYONE RESPECT AND HAVE COMPASSION FOR ONE ANOTHER.

ST WILFRID'S WAY


## RESPONSIBLE



WE RECOGNISE THAT EACH PUPIL IN OUR SCHOOL COMMUNITY HAS UNIQUE AND INDIVIDUAL GOD-GIVEN TALENTS. WE ARE RESPONSIBLE FOR FULFILLING OUR POTENTIAL AND ACCEPT SUPPORT FROM OUR TEACHERS AND PEERS.

ST WILFRID'S WAY


## RESILIENT



WE ARE HARDWORKING PUPILS, THAT ALWAYS TRY OUR BEST. IN CHALLENGING TIMES, WE ARE RESILIENT AND NEVER GIVE UP. WE WANT THE BEST FOR OURSELVES AND OUR PEERS.

As a Catholic school, everything we do is guided by Gospel values. We strive to live out faith, compassion, respect, and service in our everyday actions. We have high expectations for all members of our school community. Through our core values of **Respect, Responsibility** and **Resilience**, our pupils will be encouraged to work hard, make positive choices, and contribute to the school and wider community. Central to our school mission is the belief that every pupil has a unique God-given potential, and we are committed to helping every child fulfil this potential.

## ST WILFRID'S STANDARD



**We are prepared and equipped to learn.**

*In our school bag, we have...*

- Pupil planner
- Reusable water bottle
- Reading book

*In our pencil case, we have...*

- Black or blue pen
- Pencil
- Ruler
- Green pen
- Scientific calculator

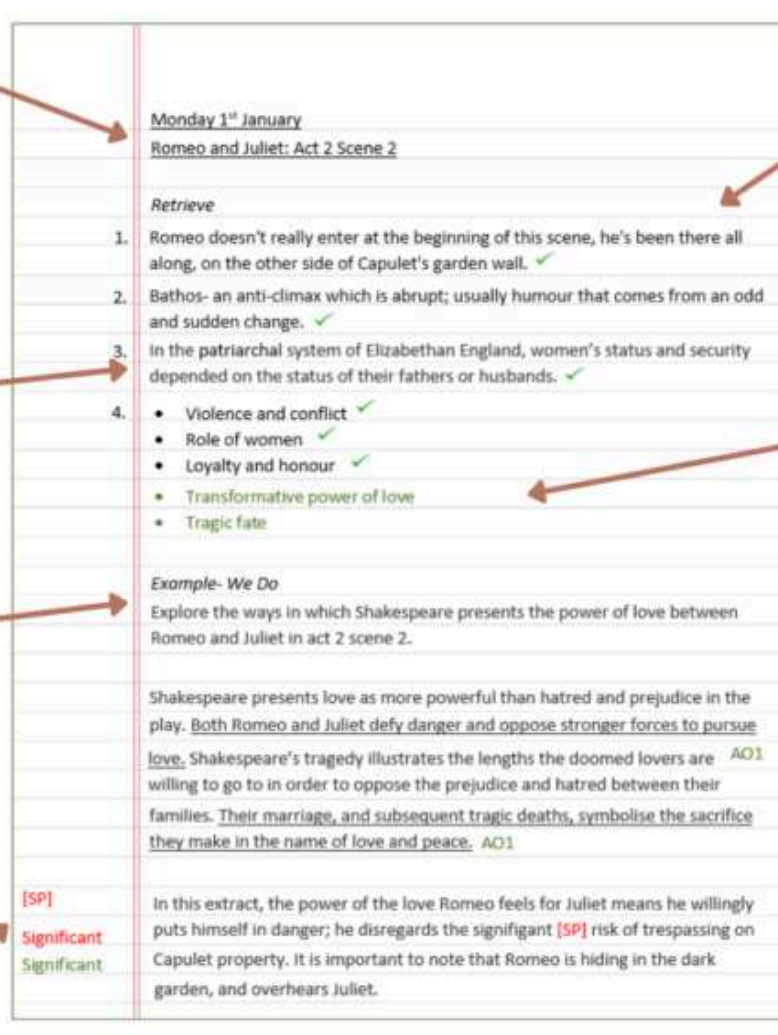
**This is how we present our books:**

We write the date and title and underline using a ruler.

We always start sentences with capital letters.

We use subheadings to structure our work, if appropriate.

We correct any spelling, grammar or punctuation mistakes.



We always write in black or blue pen.

We always respond to feedback in green pen.

We use a pencil and ruler for diagrams.

**We always write in our best handwriting.**



# TRANSPORT INFORMATION

## SCHOOL BUS ROUTES A.M.

### 525 SERVICE DEPARTS – 07:30 JARROW BUS STATION (STAND C)



Monkton Terrace, Springwell Road, Primrose Terrace, PRIMROSE (0739), Roman Road, Leam Lane, Auckland Terrace, Lynton Avenue, Taunton Avenue, FALMOUTH DRIVE (0744), Taunton Avenue, Lynton Avenue, Auckland Terrace, Leam Lane, Edinburgh Road, PERTH AVENUE (0752), Bus Gate, Dame Flora Robson Avenue, Wenlock Road, SIMONSIDE (0758), Green Lane, Boldon Lane, Harton Lane, DISTRICT HOSPITAL HARTON (0808) Temple Park Road

### ARRIVES ST WILFRIDS TURNING CIRCLE 08:10

### 812 SERVICE DEPARTS – 07:45 BOLDON LAD HEDWORTH LANE



Hedworth Lane, Abingdon Way, Hedworth Lane, North Road, BOLDON ASDA (0754), Hubert Street, New Road, BOLDON COMP (0758), Boldon Lane, Benton Lane, Galsworthy Road, WHITELEAS WAY TURNING CIRCLE (0812), Nevinson Avenue, King George Road, Temple Park Road Turning Circle, ST WILFRIDS

### ARRIVES ST WILFRIDS 08:25



# TRANSPORT INFORMATION

## SCHOOL BUS ROUTES P.M.

### **812 SERVICE DEPARTS – 15:20 ST WILFRIDS RC COLLEGE**

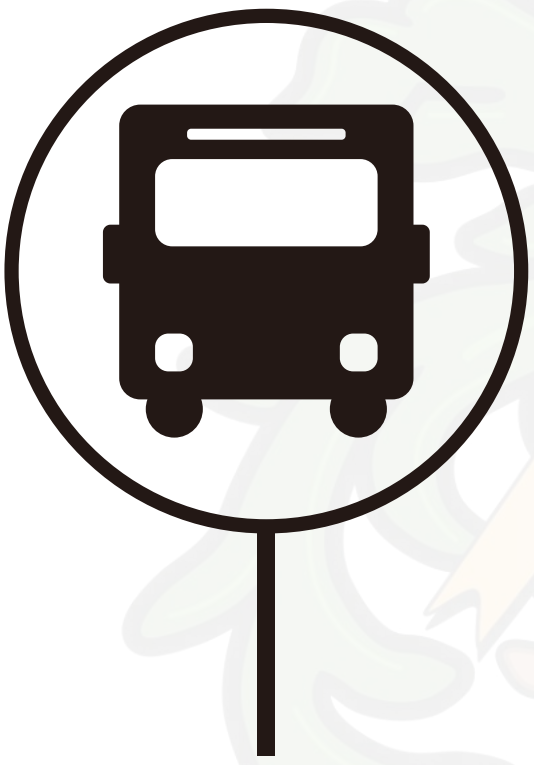
Temple Park Road, Stanhope Road, Boldon Lane, Whiteleas Way, Nevinson Avenue (1525), King George Road, Roundabout, King George Road, Shields Road, CLEADON (1530), Sunderland Road, Whitburn Road, Station Road, Front Street, Western Terrace (1535), Addison Road, Rectory Bank, North Road, Hubert Street, BOLDON COLLIERY ASDA (1540), North Road, Hedworth Lane, Boldon Lad Pub

### **ARRIVES HEDWORTH LANE BOLDON LAD 15:45**

### **816 SERVICE DEPARTS – 15:20 ST WILFRIDS RC COLLEGE**

Temple Park Road, Stanhope Road, Boldon Lane, JOHN REID ROAD (1527), Winskell Road, Wenlock Road, DAME FLORA ROBSON AVENUE (1533) Henderson Road, Newcastle Road, Roundabout, Auckland Terrace, Lynton Avenue, Taunton Avenue, FALMOUTH DRIVE (1540), Taunton Avenue, Lynton Avenue, Auckland Terrace Roundabout, John Reid Road, Perth Avenue, Australia Grove, Melbourne Gardens, BROCKLEY WHINS (1548), Brisbane Avenue, Link Road, Inverness Road, Perth Avenue, SOUTH LEAM ESTATE (1551), Edinburgh Road, Leam Lane, Hedworth Lane Underpass, Roman Road, Primrose Terrace, PRIMROSE (1556), Springwell Road, , Monkton Terrace, Howard Street, Ellison Street, Station Street

### **ARRIVES JARROW BUS STATION 16:00**





# TRANSPORT INFORMATION

## POP CARDS

You can travel at concessionary child fares all day, every day on all public transport in Tyne and Wear if you have an Under 16 Pop card.

The current fares with an Under 16 Pop card are:

Single - 60p

Child All-day Ticket - £1.10



You can apply for your Pop Card on the Nexus Website.

## BICYCLE STORAGE

We have facilities at the main entrance of the building to store bicycles securely throughout the school day.





# TRANSITION

To support pupils ahead of their move to St Wilfrid's, we have developed a six-week Transition Programme designed to help them feel confident, informed, and well-prepared for the start of secondary school. Your child will be given weekly resources that include activities and bitesize instalments of information about life at St Wilfrid's.

This programme commenced the week beginning Monday 19th May and will run until Transition Day on Wednesday 10th July.

Weekly resources are available via:

- The St Wilfrid's school website
- Partnered primary schools
- Our official social media platforms (Instagram and Facebook)

As part of our Transition Programme, key staff will be making visits to Primary Schools to get to know your child and to support them with the process of joining us in September.

We look forward to welcoming your child into our school community, our transition days are on the **10th and 11th of July**.

During these two transition days our new pupils will be given the opportunity to:

- Experience a range of lessons across a variety of subjects
- Meet key members of staff
- Take part in a year group assembly
- Try a school lunch
- Have a guided tour of the building
- Begin to understand our routines and expectations
- Ask any questions that they may have
- Take part in a year group liturgy

**You will receive further, more detailed information regarding our transition days in due course.**



If you have any queries or concerns please contact:

Mrs. L. Thompson  
Transition Coordinator

Email: [tw\\_s\\_transition@st-wilfrids.org](mailto:tw_s_transition@st-wilfrids.org)



# COMMUNICATIONS

## ARBOR

We communicate primarily through the Arbor App. This is where you'll see information relating to pupil behaviour linked with our St Wilfrid's Way. You will receive details to sign into your child's account in September.

## SCHOOL WEBSITE

Important information is shared via our 'Letters for Parents' section of the school website. We send a weekly Headteacher's Letter which provides important updates, reminders about key events and also celebrates the success of our pupils.

## PARENT PAY

We are a cashless school, we utilise ParentPay which allows students to pay for their lunches using their fingerprint. ParentPay will also be used to pay for additional new school ties, replacement planners and any educational visits. Funds can be added to your child's account through the app or website. You will receive further information on how to set up your ParentPay account during Transition Day.

## USEFUL CONTACTS:

Admin- [admin@st-wilfrids.org](mailto:admin@st-wilfrids.org)

Attendance- [attendance@st-wilfrids.org](mailto:attendance@st-wilfrids.org)

Arbor Queries- [arborqueries@st-wilfrids.org](mailto:arborqueries@st-wilfrids.org)

School Admissions- [schooladmissions@st-wilfrids.org](mailto:schooladmissions@st-wilfrids.org)

SEND Queries and to contact our SENDco - [sendenquiries@st-wilfrids.org](mailto:sendenquiries@st-wilfrids.org)

Transition queries and information- [tws\\_transition@st-wilfrids.org](mailto:tws_transition@st-wilfrids.org)



# CHECKLIST:

We know that the transition process into secondary school can feel overwhelming, with lots of new information, new policies and lots to organise.

To try and support you further with this, we've put together a checklist with key dates.

Completed pupil data forms -  
either electronic or paper copy

Deadline: 11<sup>th</sup> June

Completed and returned the  
IT acceptable use policy

Deadline: 11<sup>th</sup> June

Pupil Premium application (if applicable)

Deadline: 11<sup>th</sup> June

Free School Meal application (if applicable)

Deadline: 11<sup>th</sup> June

Checked the equipment list to make sure my  
child is ready to learn in September

Deadline: 1<sup>st</sup> September

Ensured that my child's uniform and PE kit  
meet policy regulations

Deadline: 1<sup>st</sup> September



# OUR WELCOME PRAYER

Loving God,

We thank You for the gift of our school, St Wilfrid's – a place of learning, friendship, and faith.

As we welcome new families into our community, we ask for Your guidance and peace.

May their transition be smooth and filled with hope.

Help us to open our hearts with kindness, our hands with generosity, and our words with encouragement.

Bless every student, family, and staff member as we grow together in faith and unity.

May St Wilfrid pray for us – that we may be a beacon of compassion, a community rooted in faith, and a school that reflects Your light.

Grant us joy in new beginnings, and strength to walk this journey together as one family in Christ.

We ask this through Jesus Christ, our Lord.

Amen.

